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Information to individuals registered in Medicinska Föreningens' booking system

Information pursuant to the EUROPEAN PARLIAMENT AND THE COUNCILS REGULATIONS (EC European Community) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data on the free flow of such data (Data protection Regulation, GDPR) article 13.

When you rent premises from Medicinska Föreningen in Stockholm (MF), personal data about you as a renter or a representative of a renter is recorded in MF's rental register with the help of automatic data processing. MF therefore provides this information to you registered in accordance with the Data Protection Regulation article 13.

Responsible for personal data

Responsible for the processing of personal data in the member register is the Medicinska Föreningen in Stockholm (MF). MF can be contacted on telephone number 08-624 830 71 or email <u>lokaler@medinskaforeningen.se</u> or by letter to Lokaluthyrningen, Medicinska Föreningen i Stockholm, Box 250, 171 77 STOCKHOLM.

Within the Förening, processing of personal data falls within the Board's area of responsibility.

Purpose of treatment and legal basis

The purpose of the processing is for MF to be able to register and manage your rental and orders, payments and invoices that belong to it.

The processing of personal data takes place in accordance with the Data Protection Regulation chapter 2, article 6.1 b.

The provision of personal data and the processing of them in the register is a necessary requirement for the rental agreement to be fulfilled. If the personal information is not provided, the rental agreement cannot be fulfilled.

Recipient of personal data

Personal data from the register is not disclosed.

Storage time

The personal data is stored for as long as required by the Bookkeeping Act as the data is accounting material since payments are registered in the register.

Right of access to personal data

As a registered person under article 15 of the Data protection Regulation, you have the right to access the personal data that is processed and which concerns you. The request for this is sent to the person responsible for the personal data.



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Amendment

As a registered person under article 16 of the Data Protection Regulation, you have the right to have incorrect personal data relating to you corrected and also, having regard to the purpose of processing, to have incomplete information supplemented. The request for this is sent to the person responsible for the personal data.

Right to be forgotten

According to the Data Protection Regulation article 17 is in some cases the right to have personal data relating to you deleted, so called the right to be forgotten. The request shall be sent to the person responsible for personal data.

Right to data portability

You have the right, according to the Data Protection Regulation article 20, to obtain the personal data relating to you in a structured, commonly used machine-readable format and you have the right to transfer this data to another personal data controller. The request shall be sent to the person responsible for the personal data.

Limitation of treatment

In some cases, you have the right to have processing of personal data relating to you limited in accordance with the Data Protection Regulation article 18. The request shall be sent to the person responsible for personal data.

Automated decision making and profiling

MF does not process your personal data for automated decision or profiling.

Right to lodge a complaint with the supervisory authority

Any registered person who considers that the processing of personal data relating to him or her contravenes the Swedish Data Protection Authority (DPA) in accordance with the Data Protection Regulation, article 77.